Training Done from Your Desk!

**Accounting Services for Research and Sponsored Projects (ASRSP)**
Training opportunities recommended for those who handle sponsored research projects.
- Introduction to Salary Cost Transfers Online Mini Course
- Introduction to Effort Reporting Online Mini Course
- Introduction to Travel Expenses Online Mini Course

[http://www.northwestern.edu/asrsp/training/index.html](http://www.northwestern.edu/asrsp/training/index.html)

**Innovations and New Ventures Office (INVO)**
Video series that offers an overview of the disclosure process and general descriptions of the patenting process at INVO.
- Disclosing Your Invention
- Patenting Your Invention

[https://invo.northwestern.edu/process/video-series](https://invo.northwestern.edu/process/video-series)

**Northwestern University IT Administrative Systems Training: Finance Facilities and Research Administration (FFRA)**
Includes New Online Self-Paced Courses

[http://ffra.northwestern.edu/training/sequence.html](http://ffra.northwestern.edu/training/sequence.html)

**Office for Sponsored Research**
**Sponsored Project Online Training (SPOT)**
A series of “mini-courses,” microlearning modules and OSR Live! Presentations covering a range of topics in sponsored research administration.

**Mini-Courses**
- Introduction to Sponsored Research
- A Beginner’s Guide to Sponsored Project Solicitations
- Anatomy of an Administrative Shell (coming soon)
- Budget Management Basics: Projections and Reconciliations (coming soon)

**Microlearning**
- Request an Outgoing Subcontract
- Cost-sharing (coming soon)

**OSR Live! Presentations**
- NSF Update: Revised GPG & Other Topics

[http://osr.northwestern.edu/training/spot](http://osr.northwestern.edu/training/spot)